



Estd. – 2009
A Government Engineering College
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PARALA MAHARAJA ENGINEERING COLLEGE

(An Autonomous college affiliated to Biju Patnaik University of Technology, Odisha, Rourkela)
SITALAPALLI, BERHAMPUR, DIST.:-GANJAM, PIN – 761003

No: PMEC/Estt./2620

dated: 27/10/2025

NOTICE

This is to inform all concerned that the document verification for incumbent faculty members applying for promotion under the Career Advancement Scheme (CAS), in reference to Notification No. PMEC/Estt/2283 dated 17/09/2025 and the subsequent Notification No. 2419 dated 08/10/2025, will be conducted at the IQAC Cell, PMEC, Berhampur, as per the schedule provided below;

Programme of Document Verification

Sl No	Department	Present Designation	*Date and time for Document Verification
1	Chemistry	Assistant Professor	29.10.2025 (10:30AM)
2	Electronics & Tele communication Engineering	Assistant Professor	31.10.2025 (10:30 AM)
3	Electrical Engineering	Assistant Professor	31.10.2025 (10:30 AM)
4	Civil Engineering	Assistant Professor	03.11.2025 (10:30 AM)
5	Mechanical Engineering	Assistant Professor	30.10.2025 (10:30 AM)
6	Physics	Assistant Professor	07.11.2025 (02:30 PM)
7	Mathematics	Assistant Professor	03.11.2025 (02:30 PM)
8	Computer Science and Engineering	Assistant Professor	30.10.2025 (10:30 AM)
9	Chemical Engineering	Assistant Professor	30.10.2025 (02:30 PM)
10	Management	Assistant Professor	07.11.2025 (10:30 AM)
11	Economics	Assistant Professor	07.11.2025 (11:30 AM)
12	English	Assistant Professor	10.11.2025 (10:30 AM)

* The above schedule is subject to modification based on the availability of Experts and other unforeseen circumstances.

The candidates are required to bring the following documents (Original) and submit the same at the time of verification.

1. All original pass/degree certificates and mark sheets of educational qualification starting from HSC to Ph.D.
2. All original research publications in SCI/UGC Journals published during assessment periods.
3. All original certificates of FDP/MOOCs Course and Training completed during assessment periods.
4. All original documents for verification and evaluation of feedback score of each academic year during assessment periods
5. Any other original documents in support of data given in the application.

The eligible faculty members are required to appear before the Screening-cum-Evaluation Committee (SEC) for scrutiny of their application forms and evaluation of feedback score etc. well in advance before the time as mentioned. Failure to appear before the SEC at the scheduled date and time, for any reason whatsoever, will result in forfeiture of all claims to promotion.

Note: It is also made clear that the candidature of the candidate for the CAS promotion is purely provisional. The candidature is liable for rejection in the event of inadequacy/deficiency found at any stage during or after the selection process and is subject to fulfilment of the terms and conditions laid down in the Notification. Mere participation in the document verification process does not reserve any right to appear the interview.

By Order


27.10.25
Dean, Faculty & Planning
Dean, Faculty & Planning
PMEC, Berhampur

No: PMEC/Estt./2621

dated: 27/10/2025

Copy to:

1. The faculty concerned for information and necessary action.
2. The Principal, PMEC Berhampur for kind information and necessary action.
3. The Additional Secretary to Govt. SD & TE Department, Bhubaneswar for kind information.
4. The Hon'ble Chairman, BoG, PMEC Berhampur for kind information.